

HADDON HEIGHTS BAPTIST CHURCH (HHBC)
SAFETY POLICY

(Section II revisions as of 4/1/2018)

II. REQUIREMENTS FOR ALL WORKERS

A. All adult workers must:

1. Be members of HHBC in good standing (as defined in the current church bylaws) for at least six (6) consecutive months immediately prior to application
2. Be at least 18 years of age
3. Submit a completed application
4. Satisfactorily pass an online training session provided by HHBC
5. Pass a background check provided by HHBC
6. Wear a name badge indicating status of approval: BLUE

B. All teenage workers must:

1. Have completed seventh grade and under the age of eighteen (18)
2. Be members in good standing of HHBC or submit a letter of recommendation from a current HHBC youth leader
3. Submit a completed application and a permission form per requested ministry signed by a parent or guardian
4. Satisfactorily pass an online training session provided by HHBC
5. Always be under the direct supervision of a safety approved adult worker
6. Be considered a helper who assists as needed
7. Reapply as an adult worker upon reaching the age of eighteen (18)
8. Wear a name badge indicating teenage status: GREEN

C. Guests, speakers, parents, or other individuals necessary for special circumstances

1. These exceptions are made on an "as needed" basis and are not to be routine
2. If such an individual has teenage children who wish to serve in a children's ministry, they must follow the procedure above for teenage workers, with the exception of section B(2)
3. There is to be no direct physical contact with children
4. Individuals who will be present for more than one day must satisfactorily pass an online training session provided by HHBC
5. This approval process must be completed no later than one month prior to the desired ministry
6. Such individuals must wear a name badge indicating the status of visitor: ORANGE

D. Miscellaneous

1. All workers approved prior to the adoption of this amendment are to satisfactorily pass the online training session
2. There shall be no waiver of the requirement of background checks for any adult worker
3. After May 31, 2018, all previously approved workers must have passed their online training programs and background checks prior to continuing their ministry with children
4. Attendance at periodic review sessions of safety procedures is required of all workers
5. Periodic renewal of background checks will be required of all workers

Note: Session II. amended and adopted 4/1/2018